

Meeting Guidelines: March 2011 JLT Review

Troop meetings

SPL, ASPLs, and Patrol Leaders meet in the side room for 5 minutes at the beginning of each Troop meeting to review the Meeting Plan for that night and make sure everyone knows what they need to do to implement this Plan.

Service Patrol sets up while Scout leaders meet.

Scouts arrive at 7:30 pm and Service Patrol kicks off meeting at 7:40 pm..

SPL assigns an ASPL to each Patrol to better support Patrol Leaders, share their knowledge and experience with younger scouts and help Patrols be more productive.

Scout leaders act as a role model and do the following:

- Wear scout uniform
- Actively participate in Troop meetings and outings.
- Avoid using electronics during the meeting.
- Show respect to others.
- Take leadership role seriously.
- Treat each other as equals.
- Be knowledgeable about scouting and scouting skills

Scout leaders ensure that electronics are not used during meetings

- At next meeting: Announce rule and give a warning if electronics are used
- At following meetings: Ask Mr. Keyes to hold Scout's electronics til end of meeting.

Games Master leads a game before clean up and close, as an incentive.

Remind Scouts to take all their belongings as items left will be put in a lost and found box.

PLC Meetings:

Use PLC meetings to complete a plan for each Troop meeting for the following month.

Scribe writes up Meeting Plans and emails them to webmaster, Ms. Keating, Adult leaders, Scout leaders.

Use BSA monthly program themes to plan meetings.

Post flip chart paper on wall w/calendar and activities so everyone can see and participate.

Communications:

Scout leaders need to check email regularly to keep up to date on Troop information.

Scout leaders need to check email daily to keep up to date on Troop information.

SPL calls ASPLs Sunday evenings to confirm topic of Tues. mtg. topic and prep. needed.

PLs call patrol members Sunday evenings to confirm Tues. mtg. topic and prep. needed.

PLs will call patrol members who missed a meeting to find out why and update them.