

## What's a Board of Review?

When you are ready to move up in rank, you sign up for a Board of Review (BOR). Board of Reviews are typically held once each month during the Scouting year, usually the last Tuesday of the month at 7:30pm upstairs in the second floor "Library" in the building attached to the church, Wesley Hall. It is run simultaneously with the PLC (Patrol Leaders Council) meeting which is held in another room)

You will sit with 3 parents who are not uniformed Scout Leaders in the Troop for about 15 minutes and talk about how you like scouting, what it was like to earn the rank and discuss any problems you have with the Troop, your ideas on making the Troop better, *etc.*

### Board of Review process:

1. When a Scout believes he is ready for advancement to 1<sup>st</sup>, Star, Life or Eagle rank, he should request a TroopMaster Individual Progress Report from the Troop's database from Advancement Chair showing merit badge history, leadership history and service hours performed. (Only necessary for). This is most easily done with an e-mail to [advancement@troop76.org](mailto:advancement@troop76.org) or by clicking the appropriate contact link on the Troop website at <http://troop76.org/contacts.htm>.
2. When ready, *e.g.*, when all requirements are finished and if needed, a confirming Individual Progress Report is in hand, the Scout signs up for a Scoutmaster Conference and a Board of Review in the white, 3-ring Advancement Binder to be found on a table at each Troop meeting.
3. At the Scoutmaster conference, the Scout gives the Scoutmaster the TroopMaster report (if needed) and his Scout Handbook. After a successful Conference, the Scoutmaster signs and dates the Scout's Scout Handbook and the Advancement Binder. A completed and signed Scoutmaster Conference record in the Advancement Binder is an alert to the Advancement Chair that the Scout will be at the next Board of Review Session unless they hear otherwise.
4. A Scout must be in full class "A" uniform for both a Scoutmaster's Conference and a Board of Review. **NO EXCEPTIONS!** You will not be able to complete your BOR or SM Conference if you are not in proper uniform and will have to wait until the next month's cycle, so dress appropriately.

If you need a uniform there are lots of previously owned uniforms in the Quartermaster Room. Ask your Senior Patrol Leader or an Adult Leader for assistance. Any Scout facing financial difficulties in affording a Class A uniform should have his parent contact the Troop Committee Chair for a confidential discussion of Troop assistance. The Troop has funds on reserve to help out Scouts in need.

5. Scout must bring his Scout Handbook to both the Scoutmaster's Conference and the BOR. The Scout Handbook, along with merit badge "blue cards" are important "official" records of a Scout's advancement and should be carefully preserved.
6. Advancement Chair initials and enters date in the Scout's Scout Handbook at end of a successful BOR.

Cloth Uniform Badges will be handed out at first Troop meeting held after a BOR. The "official" card and parent pin will be handed out at next Court of Honor ceremony.