

How to Work on a Merit Badge.

If you want to work on a Merit Badge individually, your first step must be to ask the Troop 76 Scoutmaster for a Blue card. The Scoutmaster will discuss with you the Merit Badge's requirements, your interest in it and how it fits into your advancement plan. If it is appropriate for you to work on the badge at this time, the Scoutmaster will provide you the signed and dated blue card you need to start out on the right foot. Be sure to fill in your name, your address, the Troop #, the name of the merit badge and any other of the fields on the various "panels" of this 3-part/double-sided form (*see tutorial images at the end of this document*). The District is "Scatacook" and Council is "CT Yankee."

- If you do not have a Merit Badge counselor for the badge, ask the Scoutmaster or Advancement Chair or Troop Committee Chair who you can contact. There are both Troop 76-only MB Counselors for many of the more common Merit Badges and a larger list of other counselors on a Scatacook District-wide list.
- Obtain a recent copy of a Merit Badge requirement book from the Troop 76 Librarian or at one of the [local BSA Supply Locations](#) or find the updated requirements online through the Troop 76 Website [Merit Badge Links](#) page
- Contact the Merit Badge counselor before you begin. Failure to do this risks your doing things you don't need to do or having to repeat work done by not fully understanding the Counselor's expectations.
- Have Merit Badge counselor sign your blue card when requirements are complete. (3 signatures)
- Return the blue card signed by your MB Counselor to the Scoutmaster who will review it with you and put the final signatures on the blue card. (Application and Applicant's record).
- Give the signed blue card to the Advancement Chair. (Application and Applicant's record)

The Applicant's Record part of the blue card will be returned to you, stapled to the Merit Badge at the next Court of Honor. **BE SURE TO KEEP THIS BLUE CARD !!!** It is the most official record of your having earned the Merit Badge and you will need it to confirm the accuracy of your advancement records, a critical step for your eventual Eagle rank application. The best place to keep it is in the Advancement 3-Ring binder you were given early in your Scouting career at Troop 76. If you need more plastic card-holder pages, contact the [Advancement Chair](#).

Merit Badge courses are often organized by the Troop during the Scouting Year and they are announced at Troop meetings so pay attention to announcements both at the meetings and online on the Troop Website. Taking advantage of Merit Badges courses sign ups offered at troop meetings is a great way to move forward on your Road to Eagle!

Information for Applicant

- A merit badge application can be approved **only** by a registered merit badge counselor.
- You **must** have a buddy with you (Scout buddy system) at each meeting with the merit badge counselor.
- Turn in your approved application to your unit leader. You will be awarded the merit badge emblem and certificate at a suitable occasion.

Information for Counselor

- Merit badge applications **must** be signed in advance by the applicant's unit leader.
- The Scout **must** have his buddy (Scout buddy system) in attendance at all instructional sessions.
- You may not change any requirement, but you may share your knowledge or experience that will make the counseling more interesting and valuable.

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Counselor initial	Date of approval	Requirement No. and letter

APPLICATION FOR MERIT BADGE

Name _____
 Address _____
 City _____

is a registered
 Boy Scout Varsity Scout Venturer
 of _____ No. _____
Troop, team, crew, ship

District _____
 Council _____

I have discussed this merit badge with this Scout and recommended at least one merit badge counselor.

Date _____ Signature of unit leader _____

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The applicant has personally appeared before me and demonstrated to my satisfaction that he has met all requirements for the (please print)

_____ Merit badge

 Name of counselor

 Address of counselor

 City _____ Zip code _____

 Telephone number of counselor _____

 Signature of counselor _____ Date _____

Checked and recorded:

 Date _____ Initials _____

Certificate and badge presented _____
 _____ Date _____

Applicant will turn in this portion to his unit leader for record posting.

APPLICANT'S RECORD

Name _____

_____ has given me his completed application for the _____
 _____ Merit badge

Completed on _____ / _____ / _____ by _____
Date

 Signature of counselor

 Signature of unit leader

NOTE TO BOY SCOUT, VARSITY SCOUT, OR VENTURER: Retain this copy for your permanent records.

COUNSELOR'S RECORD

Applicant _____

Troop Team Unit number _____
 Crew

_____ Merit badge

Date completed _____ / _____ / _____

Remarks: _____

It is suggested that the counselor keep this record in case any question is raised later in regard to this award.

The Scout must complete red highlighted sections; the get Scoutmaster approval (green highlighted section) and the submit to Merit Badge Counselor when starting merit badge.

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APPLICATION FOR MERIT BADGE

Name _____

Address _____

City _____

is a registered

Boy Scout Varsity Scout Venturer

of _____ Troop, team, crew, ship No. _____

District _____

Council _____

I have discussed this merit badge with this Scout and recommended at least one merit badge counselor.

Date Signature of unit leader



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The applicant has personally appeared before me and demonstrated to my satisfaction that he has met all requirements for the (please print)

Merit badge _____

Name of counselor _____

Address of counselor _____

City _____ Zip code _____

Telephone number of counselor _____

Signature of counselor _____ Date _____

Checked and recorded:

Date _____ Initials _____

Certificate and badge presented _____ Date _____

Applicant will turn in this portion to his unit leader for record posting.

APPLICANT'S RECORD

Name _____

has given me his completed application for the

Merit badge _____

Completed on _____ / _____ / _____ by _____

Signature of counselor _____

Signature of unit leader _____

NOTE TO BOY SCOUT, VARSITY SCOUT, OR VENTURER: Retain this copy for your permanent records.

COUNSELOR'S RECORD

Applicant _____

Troop

Team Unit number _____

Crew

Merit badge _____

Date completed _____ / _____ / _____

Remarks:

It is suggested that the counselor keep this record in case any question is raised later in regard to this award.

The Merit Badge Counselor will hold onto the Blue Card while it is being worked on and will complete the requirements and approval section, as well as their contact information (yellow highlight).

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Counselor Initial	Date of approval	Requirement No. and letter	Counselor Initial	Date of approval	Requirement No. and letter

APPLICATION FOR MERIT BADGE

Name _____
 Address _____
 City _____
 is a registered
 Boy Scout Varsity Scout Venturer
 of _____ Troop, team, crew, ship No. _____
 District _____
 Council _____
 I have discussed this merit badge with this Scout and recommended at least one merit badge counselor.
 Date _____ Signature of unit leader _____



The applicant has personally appeared before me and demonstrated to my satisfaction that he has met all requirements for the (please print)

_____ Merit badge
 _____ Name of counselor
 _____ Address of counselor
 _____ City _____ Zip code

_____ Telephone number of counselor
 _____ Signature of counselor / / Date

Checked and recorded:
 _____ Date _____ Initials _____
 Certificate and badge presented _____ Date _____

Applicant will turn in this portion to his unit leader for record posting.

APPLICANT'S RECORD

Name _____
 has given me his completed application for the _____ Merit badge

Completed on _____ / _____ / _____ by _____
 _____ Signature of counselor

_____ Signature of unit leader

NOTE TO BOY SCOUT, VARSITY SCOUT, OR VENTURER: Retain this copy for your permanent records.

COUNSELOR'S RECORD

Applicant _____
 Troop Team Unit number _____
 Crew
 _____ Merit badge

Date completed _____ / _____ / _____

Remarks: _____

It is suggested that the counselor keep this record in case any question is raised later in regard to this award.

When the scout has completed the Merit Badge the Counselor signs and dates appropriate sections (yellow highlight). The Scout returns Blue Card to Scoutmaster for signature (green highlight), and the Scoutmaster submits Blue Card to Advancement Chair.